10270 Old Columbia Rd., Suite 100,
Columbia, MD 21046
410-381-8660 * FAX 410-381-1558
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48 Hour cancellation notice for refund. Not deductible as a charitable contribution, may be deducted as a business expense.

Maryland Works, Inc.

3 Easy Ways to Register!
*Fax: 410-381-1558
* E-mail: registration@mdworks.com
*Mail to: Maryland Works, Inc.
10270 Old Columbia Rd, Suite 100
Columbia, MD 21046-1854

Train-the-Trainer

Thursday April 6, 2017
9:30 a.m. – 3:30 p.m.
Registration begins at 9:00 a.m.

Activating Your Training Sessions

This all day course will help participants build their agency's classroom training capacity, not only for DDA-required staff training, but in any area where better trained staff would yield better client outcomes.

Agency trainers and supervisors will learn how to apply an *adult learning model* in the design and delivery of staff training so that it involves and challenges staff in the learning process. Participants will learn methods and techniques to increase staff retention of information, to build their skills, and even improve staff attitudes. Analysis of portions of the *F.A.T. City Workshop* provides insight into the methods of interactive and experiential training.

Presenter: *Brent Toleman's* career in the field of developmental disabilities spans nearly forty years working in direct care, case management, program management, behavior therapy, and staff training. He began that career at Providence Center in 1971, before joining the faculty of Georgetown University School of Medicine in its efforts toward the de-institutionalization of residents of Forest Haven in the mid -1980s. Completing the circle, he returned to Providence Center as Training Director, before leaving to create a consulting practice focused on professional development and training for non-profit organizations throughout the region.

Name_____Title_____

Organization _____Email_____

Work Address_____City_____State_____Zip_____

Phone_____/_____/_____Fax _____/_____/_____

___**Member** @ 75**.00** ($70.00 for each additional attendee from the same agency)
___**Non-Member** @ $**100.00**

Method of payment: ____**Visa** ____**Mastercard** ____**Check** enclosed (payable to Maryland Works, Inc)

Card number_____Exp_____CSC Code_____(3 digit code on back of CC)

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ADA Accommodations (please specify)_____**Deadline for special needs is two weeks prior to program date**